

Expectations for HHMI Events

An Environment for Excellence

The Howard Hughes Medical Institute (HHMI) is committed to fostering a culture of diverse and inclusive scientific excellence in which persons of all identities and from all backgrounds feel welcome, supported, and encouraged to engage in the free and open exchange of ideas. Our dedication to excellence means HHMI employees and guests at HHMI events can expect to experience a safe, collaborative environment in which they are treated with dignity and respect. This requires a community free of discrimination, harassment, bullying, and intimidation. Behaviors that do not uphold the highest standards of scientific integrity and professional ethics are not welcome at HHMI events.

Expectations for Event Attendees

HHMI expects all event attendees will contribute to an environment free of discrimination or harassment based on any protected characteristic (see below) and a community free of intimidation or bullying of any form. Offensive and unwelcome behaviors, even if intended as “humor,” are not permitted.

HHMI policies (see “Related Procedures, Forms and Policies” below) do not permit discrimination or harassment based on race, color, religion, sex (including pregnancy, childbirth, and related medical conditions), gender, sexual orientation, gender identity or expression, national origin, ancestry, ethnicity, age, physical or mental disability, citizenship, marital status, genetic information, genetic status or characteristics, military or veteran status, or on any basis protected by an applicable law (a “protected characteristic”).

Examples of forms of harassment include, but are not limited to:

- Verbal (for example, epithets, derogatory statements, slurs, comments or jokes related to a protected characteristic, unwelcome sexual advances, or requests for sexual favors)
- Physical (for example, assault or inappropriate physical contact)
- Visual (for example, displaying inappropriate images of any sort via any media, sending written or electronic messages such as text messages or emails that are inappropriate, leering, or making sexual gestures)

We expect event attendees to immediately comply with requests to stop behavior that is not consistent with HHMI expectations and/or policies.

Complaint Procedure and Assurances

If you experience or witness behaviors that do not align with HHMI expectations and/or policies, we encourage you to raise your concerns as soon as possible with your **event organizer** or their

designee. (The name and contact information for your event organizer or designee are provided in your event materials and are made available on site at your event.) Additional reporting paths, including an anonymous option, are described in HHMI policies.

In response to reports of perceived violations of HHMI expectations and/or policies, HHMI will promptly investigate and take any appropriate corrective action. Reports will be kept confidential by HHMI to the extent possible; however, complete confidentiality is not guaranteed.

HHMI prohibits any form of retaliation for good faith reporting as described in these Expectations or HHMI policies, for participating in the investigation or resolution of such reports, or for testifying or assisting in any proceeding related to such reports.

Related Procedures, Forms and Policies

[Workplace Behavior Policy](#)

[Complaint Resolution Procedure](#)

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